

Apple Tree Care Home

Application For Employment

Post Applied for:	
How did you hear about the job?	
Completed forms should be returned to: The Manager Apple Tree Care Home Ox Carr Lane Strensall York YO32 5TD Manager@applecareyork.co.uk	
Important Notice, please read: This home is committed to providing equality of opportunity in all applicants. We welcome all applications from people who feel they are able to carry out the required duties regardless of previous experience. Successful applicants will be asked to provide an Enhanced Disclosure Certificate, detailing all criminal convictions against your name, as supplied by the Disclosure and Barring Service. (Police Checks) In addition, the manager will request information from the Independent Safeguarding Authority (ISA) to confirm that your name is not included on a list of people who are not considered suitable to work with vulnerable adults. Disclosure information will not be used for any other purpose than in connection with this application and a criminal record will not necessarily be a bar to employment. No offer of employment will be withdrawn without discussion with the applicant.	
About You:	
Surname:	First Names:
Home address:	Date of Birth: (Optional)
Postcode:	
Home Tel:	Work Tel:
Mob:	Can we ring you at work? YES / NO
Are you related to anyone who works here now or in the past? YES / NO	
If "Yes", please give details:	

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About Your Education:

Tell us about your education and the schools that you attended from the age of 13

Name of School or College	Dates from And To	Exams passed, results or qualifications including grades

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About Work: Present/most recent first.

We do need a full work history please ensure you state month and year of employment

Employer	Job title and duties	Rate of pay/Salary	Date of employment from and to.....

Please describe any voluntary work that you have done:

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References

Please provide us with the names of two people who can provide us with a reference as to your suitability for this post.

The first one should be your present (or most recent) employer.

You should tell us if this is not the case.

Neither of the references will be contacted prior to an offer of employment being made

Name:

Position:

Organisation:

Address:

Postcode:

Tel. no. work:

Tel. no. other:

Is this your current employer?

YES / NO

Are they related to you?

YES / NO

Name:

Position:

Organisation:

Address:

Postcode:

Tel. no. work:

Tel. no. other:

Is this your current employer?

YES / NO

Are they related to you?

YES / NO

Tell Us More

Please use this space to tell us more about yourself and to add information that you feel is important in your application. Tell us about any additional skills you have and your hobbies, interests and achievements.

I certify that I certify that the information given in this application is true and accurate to the best of my knowledge. I also understand that if I am appointed and information is subsequently found to be false, I might be dismissed.

Signed:

Date:

Data Protection Information

The information which you have supplied on this form will be processed and may be held on computer and will be held on your personal records file if you are appointed.

The information will also be used for equality monitoring and statistical purposes. By signing this application, you will be deemed to have given your consent to this, including information which may be considered to be sensitive and personal.